

Back To School Checklist

Before School Starts

- Establish a firm bedtime before school starts.
- Figure out a plan for balancing school work, homework, and play time
- Set rules for the time spent on non-school projects.
- Determine when your child will do homework.
- Create a workspace for your child at home.
- Discuss your child's feelings about starting school.
- Talk with your child about his daily school schedule.

School

- Enroll your child, if not already registered from the previous year, and pay enrollment fees
- Enroll or re-enroll in the FACTS management system (www.factsmgt.com).
- Fill out emergency contact sheets, free and reduced lunch form, and finance forms
- Notify the school about any health problems or medications.
- After the start of school, find out the best method of contacting teachers.
- Ensure that your contact information is correct in the FACTS Family Portal
- Familiarize yourself with the information on the school website.
- Read and sign the school handbook and make sure your child understands the rules.

School Supplies

- Please provide the required supplies according to the school supply list.
- Allow kids to choose their own school supplies.
- Find out whether supplies will be stored at school or kids bring them home each day.
- Buy a backpack. No bags/backpacks with wheels, superheroes, or offensive emblems.
- Review the school dress code.
- Buy school uniforms if necessary (www.cookieskids.com), Our school code is **HCSX**

Your Calendar

- Mark school events on the family calendar.
- Attend the back-to-school program.
- Schedule and attend parent-teacher conferences.
- Meet leaders of the parent-teacher group.